



SurTech

DR. SUDHIR CHANDRA SUR INSTITUTE OF TECHNOLOGY AND SPORTS COMPLEX

(Formerly known as Dr. Sudhir Chandra Sur Degree Engineering College)

540 Dum Dum Road, Suremath, (Near Dum Dum Jn. Station), Kolkata- 700074

Phone: +91 3325603889, 25603898, 65330375

Website: www.surtech.edu.in, Email: info@dsec.ac.in

Ref No. DSEC/PRIN/3669

DATE: 14/03/2023

NOTICE

Guidelines in respect of filling-up of the Online Application form of External Theoretical Examinations for the 5th semester diploma students in Engineering & Technology

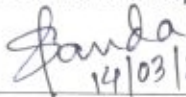
Examination form fill up for the 5th Semester diploma students (REGULAR & CASUAL) of Engineering & Technology semester examinations (Academic Session 2022-23) will be started from **14th March, 2023** and a notice also given by West Bengal State Council of Technical & Vocational Education and Skill Development (Memo No. WBSCTVESD/TED / 2022 - 23 / 1049).

Procedure for Form Fill up for Semester Examination -

1. All eligible 5th semester diploma students of Engineering & Technology/Architecture/MOPM will have to fill up Application Form for the upcoming External Theoretical Examinations through the web-portal of the Council at www.webscte.co.in by paying requisite fee.
2. A link will be shown captioning "Apply Online for External Theoretical Examinations for the 5th Semester Students of Diploma in Engineering & Technology (March-2023)" will be activated in the Home Page of the Council's website, www.webscte.co.in on **14th March, 2023** for the concerned students.
3. Eligible students will have to enter their **Registration Number** after click in the above-mentioned link for initiating the process of form fill-up.
4. Students will have to provide their mobile number and email id in the given space and will have to click the tab "**Submit and Pay Fees**".
5. For payment of the fee, students have to select "**Mode of Payment**" from **Net Banking, Debit Card, Credit Card or UPI** and pay the fee. **Regular Exam fee Rs.250 & Casual (Backlog) Fees Rs.150.**
6. During payment of the fee, if online transaction of any student shows 'PENDING' for a prolonged time, he/she has to write immediately to the Council at helpdesk@webscte.co.in with full details and a screen shot of the transaction made.
7. **Last date for submission of online form and payment of fee by the students is 16th March, 2023**
8. **E-Admit card** of the validated students will be available in the official website of the Council (www.webscte.co.in) on and from **20th March** from the link "**e-Admit Card for External Theoretical Examination for the 5th Semester Students (March-2023).**"

All outstanding dues (Semester Fee & Hostel Fees) are to be cleared before submission of examination forms (Regular & Backlog) within **16th March, 2023.**

All readmitted Students also need to clear their dues before submission of examination forms (Regular & Backlog). No forms will be accepted without clearing the dues.


14/03/2023

Prof.(Dr.) Sardindu Panda
Principal

PRINCIPAL
Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
540 Dum Dum Rd. Kolkata-74

City Office: 7, Sarat Bose Road, Kolkata - 20, Phone: +91 33 2289 3944 / 2289 5323

Telefax: +91 33 2289 3945, Website: www.jisgroup.org, www.jisgroup.ac.in